



Charging and Remissions Policy for Parents

Under the Finance Policy, the full Governing Board has agreed to the following charging and remissions policy relating to charges to parents.

1) Day visits occurring in school time

For visits occurring during school time, the School will invite a voluntary contribution from parents to meet costs.

2) Day visits outside school time, parents will be charged for all allowable cost including

- the pupils' travel and subsistence costs
- materials, books, instruments and other materials
- payment of non-teaching staff
- costs of teaching staff where separately engaged under a contract for the visit or activity
- entrance fees to museums, castles, theatres, etc
- insurance cover

3) Residential visits during school time

This includes any visit required because of recognised public examinations, the National Curriculum, or the law on religious education.

Parents will be charged for the full cost of children's board and lodging except for parents of pupils who are in receipt of certain benefits (i.e. generally those aligned with free school meals eligibility criteria for low income families). The board and lodging charges will be remitted for such families.

Voluntary contributions will be invited from parents to meet other costs.

4) Classroom materials

No charge will be made for materials and equipment. For certain practical activities (Technology, Cookery, etc), parents may be invited to provide materials or ingredients on a voluntary basis. Where parents would like to possess the finished product, the School reserves the right to charge the cost of or require the supply of the necessary materials.

5) Music tuition and instrument hire

Individual or group music tuition is available on a voluntary basis, and parents are charged for their child's share of the peripatetic music teacher's hourly rate as laid down by Gloucestershire Local Authority. If children wish to hire a musical instrument for this purpose, they can do so through Colwell Music Centre who will charge them accordingly.

Charges levied by the school will be in line with this policy.

This policy was reviewed by the F&GP committee in Nov 2019 and approved by Governing Board in Nov 2019.